

**ASSIGNMENT OF STUDENTS TO SCHOOLS**

- I. Transfer of students across geographical attendance lines is established by the Talbot County Board of Education.
  
- II. All students shall attend school in the attendance areas in which they reside. Any exception to this regulation must be approved by the Supervisor of Student Services. Parents (or adult resident students) must obtain prior permission, in writing, for their child to attend a school out of their area. Procedures for submitting a request will be established by the Superintendent or designee.
  
- III. The request for out of area transfer will be submitted to the Supervisor of Student Services for approval. The Supervisor of Student Services shall notify the parent (or student, if applicable), principal of receiving and sending school, and the transportation department of all decisions regarding out of area applications.

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