

**TALBOT COUNTY
PUBLIC SCHOOLS
EASTON, MD 21601**

**POLICY CODE
1.1
ADOPTED: 04/12/89
REVIEWED: 05/12/10**

**TALBOT COUNTY PUBLIC SCHOOLS POLICY
AND ADMINISTRATIVE REGULATION MANUAL INTRODUCTION**

A Board of Education POLICY might be called a “guide to action”. It will state a purpose or goal; it will express what the Board desires to achieve or wants to see happen; it will provide a rationale and framework for specific requirements; it may establish basic controls; it may assign general responsibility. Only the Board of education may adopt, change, or repeal a POLICY.

An ADMINISTRATIVE REGULATION (AR) will set forth specific requirements; it may list do’s and don’ts; it may include step-by-step procedures; it may assign specific responsibility. An ADMINISTRATIVE REGULATION provides details for carrying out a policy and enforcing it. The Board prefers that in most cases the Superintendent and Management Team draft ADMINISTRATIVE REGULATIONS. The Board may endorse ADMINISTRATIVE REGULATIONS, but formal approval (such as with POLICY) will not be necessary, unless specifically required by law.

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