

**TALBOT COUNTY BOARD OF EDUCATION MEETING
ST. MICHAELS MIDDLE HIGH SCHOOL
NOVEMBER 11, 2010
CLOSED SESSION – 4:30 PM – CONFERENCE ROOM
WORK SESSION – 6:00 PM - CAFETERIA
REGULAR SESSION – 7:00 PM - CAFETERIA**

Call to Order and Declaration of a Quorum – 4:30 PM

Mrs. Gloria Y. Farrare called the meeting to order and declared a quorum present at 4:30 p.m.

Closed Session

Pursuant to Section 10-503 (a) (1) (I) and Section 10-508 (a) (1), (6) and (7) of the State Government Article, Annotated Code of Maryland, and upon a motion by Mr. Robert Burris, seconded by Mrs. Monica D. Heinsohn, it was unanimous to enter into Closed Session at 4:35 p.m. Present were President Gloria Farrare, Vice President Monica D. Heinsohn, Board Members Dr. Norman Bowie, Mr. Robert Burris, Mrs. Donna Matthews, and Mrs. Sandra Kleppinger. Also present were Superintendent Dr. Karen Salmon, Assistant Superintendents Mr. Dan Capozzi and Mrs. Pam Heaston, Board Attorney Rochelle Eisenberg, and Executive Assistant Judy Haddaway.

Approval of Closed Session Minutes

Mr. Burris moved, Mrs. Matthews seconded, and it was unanimous to approve the October 20, 2010 Closed Session Minutes.

Legal Report

Mr. Capozzi and Mrs. Eisenberg reviewed the following Legal Report:

Personal Injury Claim at EHS
Workers Compensation Claim
Workers Compensation Commission Hearing
Workers Compensation Claim (10-07-10)
Update on Easton Elementary School/Shore Up/Head Start Project

Personnel Report

Mr. Capozzi presented the following updated Personnel Report: Leave of Absence - Lori Royer; Classified Hires: Ronald Thomas, Michelle Murphy; Other – Review of Probationary Teacher Progress; and FY12 Contract Parameters.

Superintendent's Evaluation Instrument

As requested by the Board, a “draft” Superintendent’s Evaluation was sent to the Board in their packets. It was the consensus of the Board approve the Superintendent’s Evaluation as presented.

Adequate Yearly Progress Report

Dr. Salmon presented the Talbot County Public Schools’ Adequate Yearly Progress Report. She specifically addressed the number of students needed to make AYP in 2010 at the following schools: Easton Elementary, St. Michaels Elementary, White Marsh Elementary, Easton Middle School, and Easton High School.

Work Session

Johns Hopkins University (JHU) – Center for Technology in Education Report/Video

Mrs. Heaston distributed the five-year Johns Hopkins Evaluation of the One to One Laptop Program and presented the summary video produced by JHU. President Farrare and Superintendent Salmon presented a small gift of appreciation to those employees who have been instrumental in the implementation of the One to One Laptop Program.

Regular Meeting

Pledge of Allegiance

Approval of Agenda

Mr. Burris moved, Mrs. Heinsohn seconded, and it was unanimous to approve the amended agenda. (County Budget was removed from the agenda.)

Approval of Minutes

Mr. Burris moved, Mrs. Heinsohn seconded, and it was unanimous to approve the October 20, 2010 minutes as presented.

Recognition of the Public

Pets on Wheels

Mr. James Redman, Principal, Easton Elementary School, introduced a successful reading program that has been initiated at Easton Elementary School - "Pets on Wheels". He introduced and thanked each volunteer and their pet (by name). Mr. Redman commended Mrs. Nancy Henry, Talbot County Pets on Wheels Coordinator, and Mrs. Linda DePrima, Volunteer Coordinator, for their great work in coordinating their visits. Over 350 students per week thoroughly enjoy this program. Dr. Salmon, on behalf of the Board, thanked the volunteers and their dogs for doing a great job for the students.

New Business

YMCA Building Proposal

Mr. Tom King and Mr. Robert Asbury, King Asbury Architects, presented a schematic design of a proposed YMCA facility to be built on the St. Michaels Campus. The building will be 20,000 square feet and will feature a gymnasium, indoor swimming pool, walking track, etc.

Mr. Robbie Gill, YMCA Chief Executive Officer, requested Board support to build the YMCA facility for the St. Michaels, Royal Oak and Bay Hundred area on the St. Michaels Campus on the St. Michaels campus. Mr. King, Mr. Asbury, Mr. Gill and Mr. Masone will make a presentation to the St. Michaels Town Commissioners on November 17, 2010.

President Farrare stated this project sounded like a win-win situation for the Bay Hundred Community. Following the receipt of feedback from the community, the Board will vote on the request at the December 15, 2010 Board Meeting.

Race to the Top Scope of Work

Mrs. Heaston reviewed the Race to the Top Scope of Work document. The document was due to the Maryland State Department of Education (MSDE) on November 3, 2010.

Master Plan

Mrs. Heaston presented an update on the Master Plan. Dr. Salmon commended Mrs. Heaston for the insurmountable task she has accomplished completing both the Race to the Top Scope of Work and the Master Plan.

Proposed MPSSAA Bylaw Amendment

Following parent input from the October meeting, Ms. Gail Phillips, County Athletic Coordinator, discussed the process necessary to pursue a Maryland Public Secondary Schools Athletic Association (MPSSAA) Bylaw Amendment and discussed the impact of the proposed amendment. Following Board discussion, Dr. Bowie moved, Mrs. Heinsohn seconded, and it was unanimous to approve the following amendment for submission to Mr. Ned Sparks, Executive Director of MPSSAA: 13A.06.03.02 A (1) Notwithstanding the provisions of subsection A, those students domiciled in one secondary school district who request to represent another in-county MSPSSAA member school in a sport that is not offered in their school of

domicile may participate in the sport requested without transferring to the non-domicile school. This subsection shall apply only in those counties having no more than two (2) MSPSSAA member secondary Schools. Dr. Salmon reminded the Board that the amendment has to be submitted 45 days prior to the next meeting of the MSPSSAA, therefore, it will be submitted in April 2011.

Aging School Funds

White Marsh Elementary will be the recipient of the Aging School Funding to refurbish the school playground. The vendor is providing matching funds for the purchase of new equipment. Mr. Capozzi reviewed the application and project.

Response to Tilghman Town Meeting Request

At the Tilghman September Town Meeting parents suggested that the Board investigate redistricting students from the Bozman/Neavitt area to Tilghman. Mr. Capozzi provided the Board with the latest student information from that area. Following Board discussion, it was the consensus of the Board to table the issue.

Unfinished Business

Field Trip Policy Code 9.21

Mrs. Heaston presented Field Trip Policy Code 9.21 on third reader. Mrs. Matthews moved, Mrs. Heinsohn seconded, and it was approved to adopt Field Trip Policy Code 9.21; Dr. Bowie opposed.

Policies Presented for Revision

- 2.5 Development & Adoption of Board Policies
- 2.6 Development of Administrative Regulations
- 2.7 Policy & Administrative Regulations Dissemination
- 2.9 Board Staff Communications
- 4.11 Salary Advance
- 4.12 Expense Reimbursements
- 6.2 Minority Business Enterprise (MBE) Policy

Policies Presented for Revision Continued

- 7.5 Staff Criminal Background & Record Check
- 7.6 Bulletin Board Use
- 7.11 Salary Management
- 7.12 Intent Forms
- 7.13 Staff Assignments & Transfers
- 7.17 Notary Public
- 9.3 Community-Based Experience Opportunities
- 9.15 Bayside Conference
- 10.8 Admission of Exchange Students
- 10.10 Assignment of Students to Schools
- 10.15 Student Dress Code
- 10.20 Student Discipline
- 10.24 Immunizations of Students
- 10.25 Communicable Diseases
- 10.28 Child Abuse & Neglect
- 10.29 Student Awards & Scholarships
- 10.30 Student Records
- 10.31 Video Recording

Mr. Capozzi presented the above policies for revision on third reader. Mr. Burris moved, Mrs. Heinsohn seconded, and it was unanimous to approve the above named policies.

Personnel Report

Mr. Burris moved, Mrs. Heinsohn seconded, and it was unanimous to approve the Personnel Report as revised in Closed Session.

Monthly Budget Update

Mr. Connolly presented the Monthly Budget update.

Superintendent's Report

Superintendent Salmon briefed the Board on the following:

- ✓ Waterfowl Festival – November 12 – 14, 2010
- ✓ Correspondence – Dr. Nancy Grasmick - Teacher of the Year Program
- ✓ Correspondence – Dr. Nancy Grasmick – CEASOM Conference

- ✓ 2010 Delegation of School Superintendent's and State Education Officials to Israel – sponsored by the America-Israel Friendship League
November 16 – 24, 2010
- ✓ Thanksgiving Holiday – November 24 – 26, 2010
- ✓ December 15, 2010 – Board of Education Meeting – Public Hearing/Public Work Session – FY12 Budget
- ✓ Summary of October State Board Meeting
- ✓ Baltimore Convention Center – Statewide Conference – April 20, 2012

Board Members' Reports/Remarks

Mr. Burris thanked the attendees for coming and Mrs. Heaston and Mr. Capozzi for their presentations.

Mrs. Kleppinger stated she was very excited about the YMCA Proposal but agrees with President Farrare that the Board needs to hear input from the St. Michaels area.

Ms. Simmons, Student Board Member, thanked everyone for attending, shared her excitement about the YMCA, and said she thoroughly enjoyed “Pets On Wheels”.

Dr. Bowie commended Mrs. Heaston on her massive amount of work on the Race to the Top Document and the Master Plan documents. He thanked everyone for their work on the One to One Laptop Program. He shared his excitement for the YMCA proposal; however, he requested to see a “before and after picture” of the St. Michaels campus (before the YMCA building and after the YMCA).

Mrs. Matthews also shared that she thought the YMCA would be a wonderful addition to the community and she looked forward to hearing comments from the public.

Mrs. Heinsohn thanked the “furry friends” and requested that this program be expanded to all elementary schools. She wished Dr. Salmon safe traveling and concluded by wishing everyone a “Happy Turkey Day”.

Ms. Farrare echoed the above sentiments, thanked our Veterans for their service and sacrifices. She sent condolences to Lillian Cooper's family (retired food service employee) and to Tierney Stocker on the loss of her mother.

Adjournment

Mr. Burris moved, Mrs. Heinsohn seconded, and it was unanimous to adjourn the meeting at 8:33 p.m. The next regular meeting of the Board of Education will be held on December 15 at Easton High School.

A True Record of Proceedings

Karen B. Salmon, Ph.D.

Gloria Y. Farrare, President