

NAMING FACILITIES

A new school building will be named as soon as possible after its construction is funded. In naming facilities (or portions thereof) or grounds, the intention of the Board of Education is that such name should be into perpetuity. Nevertheless, the Board of Education retains the right, in appropriate and compelling circumstances to rename a facility or grounds. New and existing facilities, or parts thereof, may be named as described below.

I. CRITERIA

The Public School Laws of Maryland do not contain any provisions which limit or preclude the Board of Education's authority to establish procedures for the naming of public schools or related buildings, facilities and grounds. When considering names for schools, and/or related buildings and facilities, the Board will select one that will have current as well as future meaning to students and citizens and that will enhance the education, morale, and values of the school. Names normally will be selected from one of the following categories:

- A. A natural or man-made geographical feature located in the area of the school.
- B. The original land grant patent name for the geographical area of the school.
- C. The area's local name provided such name does not bear any negative racial or ethnic identification or connotation.
- D. Schools, facilities and grounds shall not be named for individual.

II. PROCEDURE

- A. The Superintendent will announce the intent to name, or rename a building, facility or grounds and invite school employees and members of the community to suggest names in writing to the Superintendent within a specified period of time.
 - 1. The Superintendent will form a committee of appropriate individuals which will include at least two employees and two community member from the area that the building, facility or grounds are located and county wide school administrator who will act as Chair.
 - 2. The committee will review all the names submitted and return to the Superintendent three (3) proposed names identifying the person(s), group or organization that originally submitted the name.

3. The final decision shall be made by the Board of Education.
- B. An unsolicited request to name or rename a building, facility or ground shall be considered only with the approval of the Board of Education.
1. If the Board approves consideration, the Superintendent will announce the intent to name, or rename a building, facility or grounds and invite school employees and members of the community to provide comments in writing to the Superintendent within 60 days.
 2. The Superintendent will form a committee of appropriate individuals which will include at least two employees and two community members from the area that the building, facility or grounds are located, and a county wide school administrator who will act as Chair. Student input will be solicited and reported to the Superintendent if appropriate.
 3. The committee will review all the name(s) submitted and return to the Superintendent three (3) proposed names identifying the person(s), group or organization that originally submitted the name. In addition, the committee may also submit a name or an alteration of a name submitted.
 4. The final decision shall be made by the Board of Education following its standard three-reader approval process.

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