

**COMMUNITY-BASED EXPERIENCE OPPORTUNITIES**

- I. The Board of Education, in full support of the School to Careers Opportunity Act of 1994, believes that all students should have the opportunity to experience meaningful educational opportunities through work experience or internship programs in the community.
- II. Work Experience programs shall be operated and supervised for (1) students with disabilities, (2) Juniors and Seniors who are in the final phase of a State approved Career and Technology Completer Program, (3) students enrolled in a Career Research and Development Completer Program, or (4) students who have Principal's permission to be released in order to work during the school day. All students must comply with program standards and requirements. Whenever possible and appropriate, work experiences will be consistent with the student's 5 Year Career Plan.
- III. Whenever possible and appropriate, actual work experience and internship opportunities will be part of career exploration programs and career and technical programs and consistent with the student's 5 Year Career Plan. School to Career Specialists will develop cooperative programs through local businesses and industries.
- IV. All students shall be encouraged to participate in work-based experience. Eligible Junior and Senior students will be placed in an appropriate work-based experience consistent with their Career Goals and 5 Year Career Plan. Students will be supervised and will be awarded credit upon successful completion of the program.
- V. In all instances, programs offering work experience will be organized and conducted for the purpose of providing students with a valuable career preparation and training experiences. Federal and State requirements pertaining to the employment of minors will be observed, and Federal and State funded programs will meet Federal and State guidelines.

(APPLICATION FOLLOWS)

**-END-**

# TALBOT COUNTY PUBLIC HIGH SCHOOLS

## Community-Based Educational Program

### Application For Admission

#### Student Data

Student Name \_\_\_\_\_ SS# \_\_\_\_\_ - \_\_\_\_ - \_\_\_\_  
Last First MI

Date Of Birth \_\_\_\_\_ Age as of September 1, 199 \_\_\_\_\_

Home Phone# \_\_\_\_\_

Address \_\_\_\_\_  
Number Street City State Zip

Parent/Guardian (s)  
Mother \_\_\_\_\_ Work Phone \_\_\_\_\_

Father \_\_\_\_\_ Work Phone \_\_\_\_\_

With whom do you live? \_\_\_\_\_

Hour(s) parent can be reached at home: \_\_\_\_\_

Do you have a driver's license? If not, when do you anticipate getting a license? \_\_\_\_\_

Transportation problems, if any: \_\_\_\_\_

List your hobbies, interests, clubs, sports: \_\_\_\_\_

Community Activities: \_\_\_\_\_

#### Educational Data

Homeroom \_\_\_\_\_ Homeroom Teacher \_\_\_\_\_ Grade \_\_\_\_\_

Brief Career Objective \_\_\_\_\_

Occupation in which you would like to receive work experience: \_\_\_\_\_

Have you had any difficulties in high school? (attendance, discipline, etc.) If yes, please explain.

\_\_\_\_\_

**PLEASE ATTACH TRANSCRIPT!**

( - - - - - over - - - - - )

**Employment Data**

List present employer first. Include volunteer work.

| Company | Location | Job Title | From/Until | Wages | Reason for Leaving |
|---------|----------|-----------|------------|-------|--------------------|
|         |          |           |            |       |                    |
|         |          |           |            |       |                    |
|         |          |           |            |       |                    |

Internship site preference (type of work) while enrolled in CBE Program.

1st \_\_\_\_\_ Why? \_\_\_\_\_

2nd \_\_\_\_\_ Why? \_\_\_\_\_

Do you have a prospective internship site? \_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_ If Yes:

Company Name: \_\_\_\_\_ Supervisor \_\_\_\_\_

Title: \_\_\_\_\_ Business Phone \_\_\_\_\_

What type of business is this? \_\_\_\_\_

\_\_\_\_\_  
Student's Signature

\_\_\_\_\_  
Parent's Signature

*The information given on this application is complete and accurate to the best of my knowledge. I realize that this is an application form to be used for determining eligibility for admission to the Community Based Education Program for school credits. If admitted to the program, I will agree to observe the rules and regulations of the program.*

**DO NOT WRITE BELOW THIS LINE. GUIDANCE USE ONLY.**

Grade level next year: \_\_\_\_\_

Date of Interview: \_\_\_\_\_

Credits needed for graduation: \_\_\_\_\_

Internship Supervisor \_\_\_\_\_  
Signature

Attendance:

Internship Supervisor's comments:

|          | Absent | Tardy |
|----------|--------|-------|
| Grade 9  |        |       |
| Grade 10 |        |       |
| Grade 11 |        |       |

*Talbot County Public Schools does not discriminate on the basis of race, sex, creed, age, national origin or handicapping condition. Students are encouraged to participate in non-traditional educational and career experiences.*