

**TALBOT COUNTY  
PUBLIC SCHOOLS  
EASTON, MD 21601**

**POLICY CODE  
2.5  
ADOPTED: 04/12/89  
REVISED: 11/11/10**

### **DEVELOPMENT AND ADOPTION OF BOARD POLICY**

Adoption of new policies or the change or repeal of existing policies is solely the responsibility of the Board of Education. Proposals for policies will be initiated in writing by the Superintendent. The Board especially encourages employees to engage in activities to influence the development of policies.

Except for policy action to be taken on emergency measures, the adoption of policies by the Board will follow the sequence below:

1. "First Reading" - At a Board meeting the proposal shall be presented to the Board in a codified form. Board members may seek clarification of intent, but will normally not engage in discussions on the merit or substance of the proposal.
2. "Second Reading" - At the next regular meeting(s), where the proposal appears on the agenda, the Board may engage in discussion and may invite other interested parties to comment on the proposal. "Second Reading" status may extend to additional regular or other announced meetings of the Board.
3. "Third Reading" - At the next regular Board meeting following "First and Second Readings," the Board will vote for adoption or rejection of the proposed policy change. In lieu of a vote on the proposal, the Board may move to refer the proposal to the Superintendent for further study.

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